

**COUNCIL WORK SESSION**  
Tuesday, October 23, 2018 at 4:30 p.m.  
Council Meeting Room

AGENDA

1. Ice Chiller System Replacement Amendment (Andrew Beamer)
2. Wyoming Business Council Grant Application - Midwest Avenue (Andrew Beamer)
3. Animal Care & Control Ordinance (John Henley)
4. Cardiac Monitor Replacement (Chief Solberg)
5. Event Guide (Fleur Tremel)
6. Anti-Bullying Resolution
7. Agenda Review
8. Legislative Update
9. Council Around the Table

Mayor Pacheco called the work session to order at 4:34 p.m. with the following Councilmembers present: Powell, Laird, Humphrey, Morgan, Johnson, Hopkins, Huber, Walsh, and Mayor Pacheco.

City Manager Napier discussed an amendment to replace the ice chiller at the Recreation Center. He stated that the City will save \$250K by moving the ice plant that is currently at the Events Center to the Recreation Center, and added that this will also allow expansion to happen. Andrew Beamer, Public Services Director, stated that the ice plant will require a new building to house it and that the project should be completed by October 2019. Council gave their thumbs up for staff to prepare an amendment to be formally voted on in a regular Council meeting.

Next, City Manager Napier began a discussion about a Wyoming Business Council grant application for Midwest Avenue upgrades. He stated that the Wyoming Business Council requires the City Council's approval to apply for the grant. If Council approves, it will be moved forward for a public hearing and resolution to make a formal application. Mr. Beamer then went over the details of the grant and stated that it allows up to a \$3M request, and the final request will probably be closer to \$2.5M. It also requires a 10% match by the City. Council gave their thumbs up to move the application forward for formal consideration at a regular Council meeting.

Next, City Attorney Henley discussed the animal care and control ordinance. He explained that this came about because of the high number of dog bites in recent years. He highlighted portions of the ordinance that address dogs running at large, animals in vehicles, and animal cruelty. He explained that the new ordinance will give animal control officers as well as the Municipal Court more tools to address animal-related issues. Council discussed portions of the ordinance that they could foresee being problematic,

such as running at large and vehicle-related issues. He stated that staff is proposing there be a different process for public review for this proposal which would include posting the draft ordinance to the City's website and allowing for public comment. The recommended changes could then be discussed at a work session and would eventually go to a public hearing at a regular Council meeting. Council gave their thumbs up to move forward with accepting public comment on the draft ordinance.

Next, Fire Chief Solberg asked for approval to move forward with replacing cardiac monitors. He explained that the product the Fire Department currently uses has been discontinued and there is a long wait time to receive the new machines. Therefore, staff would like to start the ordering process now instead of waiting until the scheduled replacement next year. Council gave their thumbs up to begin ordering the new machines and to add the cost to the budget amendment that will be voted on formally in upcoming weeks.

Next, City Manager Napier introduced Fleur Tremel, Assistant to the City Manager, and Carla Mills-Laatsch, Licensing Specialist, to review the Event Guide. Ms. Mills-Laatsch explained that the Event Guide was created to simplify and streamline the process for holding an event on City property, and allows for event planners to go to one place for all of their needs instead of having to work with several different departments. She briefly reviewed the Event Guide and the application process. Council gave their thumbs up to move the Event Guide forward for formal adoption by ordinance.

Next, Councilmember Laird asked for Council's support for an anti-bullying resolution. Councilmembers expressed support for the resolution and asked that the language be changed to include not only kids but all people and to add a section that gives support to the Natrona County School District's efforts towards anti-bullying. Council gave their thumbs up to move the resolution, with the proposed changes, forward for formal consideration at the next regular Council meeting.

Next, Council reviewed upcoming agenda items for regular Council meetings and work sessions. Councilmember Morgan asked that a discussion about parking on the parkways be added to a work session agenda.

Next, Councilmember Powell briefly discussed the Wyoming Association of Municipalities and stated that they have released a series of training videos and have a conference coming up in Cheyenne in February 2019.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest. Councilmember Huber discussed a Municipal Court open house that will take place on January 17, 2019. Councilmember Morgan asked about an inspector vendor list for inspection of propane lines, and Chief Solberg stated that he will look in to this. Council discussed pushing a taxation law to the State legislature that would penalize mistaken

reporting and discussed rescheduling a snowmobile race to a weekend other than spring break.

The meeting was adjourned at 6:30 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur D. Tremel  
City Clerk

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Ray Pacheco  
Mayor